

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, April 13, 2021 **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1MOQlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

One tap mobile

+13126266799,,94280034464# US (Chicago)

Committee Members:

Jones, Dick (Chair)

Kutz, Russell (Vice Chair)

Nsibirwa, Sira

Schultz, Jim (Secretary)

Wineke, Michael

Lund, Kirk

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the April 13, 2021 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of March 9, 2021, Board Minutes
7. Communications
8. Review of the February 2021 Financial Statement
9. Discuss and Approve March 2021 Vouchers
10. Division Updates: Behavioral Health, Administration, Economic Support, Aging & Disability Resource Center, and Child and Family
11. Discussion and Possible Action on New 2021 Professional Service Contracts (*CCS Regional Service Array, AODA Residential Service, Therapeutic Services, Consumer Education and Training and Restorative Justice Training*)
12. Discussion and Possible Action on potential decrease in federal funding due to no Wisconsin State of Emergency order
13. Discuss and Review Wisconsin County Human Services Day at the Capital
14. Director's Report
15. Adjourn

Next Scheduled Meetings:

Tuesday, May 11, 2021, at 8:30 a.m.

Tuesday, June 8, 2021, at 4:30 p.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
March 9, 2021

Board Members Present in Person: Richard Jones and Michael Wineke

Board Members Present via Zoom: Russell Kutz, Jim Schultz, and Sira Nsibirwa

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager ReBecca Schmidt, and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE MARCH 9, 2021 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE FEBRUARY 9, 2021 BOARD MINUTES

Mr. Wineke made a motion to approve the January 12, 2021 board minutes.

Mr. Schultz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF FINAL 2020 FINANCIAL STATEMENT

Mr. Bellford reviewed the December 2020 financial statement (attached) and reported that we ended 2020 with a positive year-end fund balance of \$4,177,286. This figure includes \$324,888 of non-spendable prepaid items, and \$3,852,398 in other fund balance (some of which we will lapse to the general fund).

9. REVIEW AND APPROVE FEBRUARY, 2021 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$498,730.33 (attached).

Mr. Kutz made a motion to approve the February 2021 vouchers totaling \$498,730.33.

Mr. Nsibirwa seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- **Key Outcome Indicators** are all being met

- Barb Gang, who is our Children's Long Term Support Supervisor is retiring on June 1. Her dedication to the job will be missed as she has given 23 years to JCHSD.
- Mr. Ruehlow shared a success story regarding our Youth Justice team.
- We have seen an increase in truancies with virtual learning. We are working with the school districts to have them notify us earlier in hopes of preventing the student from being placed on a Truancy order.

Behavioral Health:

Ms. Cauley reported on the following items:

- Key Outcome Indicators are all being met
 - In February we had 2,984 EMH services, compared to February 2020 we had 2,406. In 2009 we had 3,582 for the entire year.
 - We had 79 assessments, with a diversion rate of 78%.
- The Crisis Innovation Grant funded a position that is currently working with the licensed facilities in Jefferson County. Currently Monday thru Friday this worker will be responding with law enforcement to these calls. We have seen a decrease in the calls to law enforcement.
- CCS is currently struggling with filling vacancies. We recently were able to fill the Adult Team Supervisor position that has been open for 5 months. We are now working to fill the Masters's and Bachelors's positions.
- Tonya Runyard from our EMH team will send out sunshine cards to anyone who has had a mental health crisis letting them know that we are here for them and that they can call if they need anything. We received eight thank you cards from clients who have received these sunshine cards.

Administration:

Mr. Bellford reported on the following items:

- Our Financial Intake worker recently took a position with Human Resources. Holly Broedlow accepted that position, which creates a vacancy in our Protective Payee Program.
- Lynnell Austin, our Account Specialist retired on March 3 and Dawn Shilts filled that position, which created a vacancy for our CCS Administrative Assistant.
- We created a new position for a CCS Account Specialist in our Fiscal Department. Mary Klein who is our Medical Records Clerk has accepted that position, but we will now have a vacancy for a Medical Records Clerk.
- We have closed our books for 2020, which means the Financial auditors will be coming soon.
- GWAAR reports were sent in last week.
- ADRC's final report was due February 28 and that has been completed and sent in.
- Final DCF & DHS reports are done, but we are waiting to send those in to make sure that nothing else comes in.
- Maintenance
 - The large projects for 2021 have been included in our carryover request.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:

- We have 30 days to get 100% of all applications processed. We processed 100% of them timely. We received 334 applications in February and did 334 timely.
- The Consortium Call Center must answer calls timely within 95% of the time. The Call Center was 99.83% and the state is at 99.63%.
- The Call Center is starting to pick up.
- If you were eligible for Medicaid on March 18, 2020, you will remain eligible for Medicaid until the end of the pandemic or possibly the end of the year.
- Food share reviews stopped last April but will be restarting soon.
- Brittany is the new CAC staff member. She will be working with the youth program for ages 14-21. She has an office that is located in WDC.
- Due to the decrease in numbers staff have been volunteering in HR and at the clinic.

ADRC:

Ms. Schmidt reported on the following items:

- The ADRC Annual Report is completed in 1st Draft form.
- All Aging and ADRC programs have developed and are working on meeting Key Outcome Indicators.
- Workign to put together a Volunteer Recognition event for this summer. At this time we have almost 300 volunteers that we will be reaching out to in appreciation.
- The Nutrition program is looking at a Restaurant Model to replace congregat meal settings. At this time we are interviewing counties already utilizing this model and working with GWAAR to get a solid plan established.
- Ms. Schmidt is going to be working with the Public Health Department to talk about ways to get vaccines to our homebound community members, one thought is to offer vaccines to our Home Delivered Meal participants with nurses from the Health Department
- APS has goals to establish a hoarding taskforce with local stakeholders to quickly and effectively address hoarding safety situations in Jefferson County.
- APS is also working to streamline efforts to address cases of financial exploitation against out elderly community members.
- The transportation department has hired a new Transportation Coordinator, Cliff Fleishmann, to replace Jean Thiede when she retires on the 2nd of April.
- The transportation department is looking at sfinding a more efficient and effective software system for dispatch and tracking of rides, riders, drivers, and vehicles. We are currently meeting with counties with similar populations to Jefferson to learn about systems they are using and what is working for them. We are also exploring other systems available to the public to find a system that will work best for our county.
- The Transportation completed a satisfaction survey last year and one of the most common requests was for more non-medical type rides to be available. With this in mind, we are going to be piloting 2 new programs to meet this need while maintaining the high quality of service aroung medical rides we are providing. We will be piloting a route up and down the Hwy 26 corridore as well as day trips to local attractions.
- Our 3-year Aging Plan is due this year. We are working now on gathering public input for our goals for the future. Surveys have been created and are being shared out to the public at this time.

11. DISCUSSION AND POSSIBLE ACTION ON THE NEW 2021 PROFESSIONAL SERVICE CONTRACTS (CCS REGIONAL SERVICE ARRAY)

Ms. Cauley reported that we have one new service provider. (attached)
Mr. Jones made a motion to approve the contracts as listed.
Mr. Schultz seconded.
Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON FINAL 2020 CARRY OVER REQUESTS

Mr. Bellford reviewed the final 2020 carryover requests. (attached)
Mr. Wineke made a motion to approve the final 2020 carryover requests as presented and to send them to the Finance Committee for approval.
Mr. Kutz seconded.
Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON CREATING SCHOOL MENTAL HEALTH POSITIONS

Ms. Cauley explained the need for School Mental Health positions. We are concerned about the increased need for mental health and substance treatment for youth. We would like to further support our youth and school districts by offering more on-site and preventative services by having therapists in the schools. The Greater Watertown Mental Health Foundation has agreed to provide \$100,000 per year for 2021 and 2022 for two new school mental health positions. In addition to the Watertown Foundation contribution, these positions will be funded by billing insurance.
Mr. Schultz made a motion to approve the School Mental Health positions and send it to the HR Committee in two weeks and then to the County Board in April for approval.
Mr. Nsibirwa seconded.
Motion passed unanimously.

14. DISCUSSION AND POSSIBLE ACTION ON UPDATE ADRC ADVISORY COMMITTEE BYLAWS

Ms. Schmidt reported the By Laws for the ADRC Advisory Committee were updated. The changes to the By Laws consisted of; addition of per diems and mileage payments made available to committee members and updated required composition of committee members to 50% over age 60.
Mr. Jones made a motion to approve the changes in the ADRC Advisory Committee By Laws.
Mr. Wineke seconded.
Motion passed unanimously.

15. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- Human Services Lobby Day at the Capitol will be held virtually on April 13.
- It is a state budget year and we will be monitoring it closely as there will be several items being added and removed.
- Virtual Staff Appreciation will be on May 19th.
- We launched our year-long Leadership training in mid-February for the Human Services Managers and Supervisors and then another cohort for aspiring leaders.
- Ms. Cauley has been working with WCAA and WCHSA regarding crisis services. Some of the things Jefferson County is doing are being proposed in the state budget. Ms. Cauley stated she was asked by the Attorney General to join his press conference to say a few words regarding this.

16. ADJOURN

Mr. Wineke made a motion to adjourn the meeting.

Mr. Kutz seconded.
Motion passed unanimously.
Meeting adjourned at 9:59 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, April 13, 2021, at 8:30 a.m.
Jefferson County Courthouse County Board Room 205
311 S Center Ave, Jefferson, WI 53549

DRAFT

Financial Statement Summary

February, 2021

We are projecting a positive year-end fund balance of \$829,087. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments. This early in the year, most projected are still weighted toward the budget, and very volatile.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$1,631,153.

- CCS revenues are projected to be under budget by \$496,478. Because of unfilled positions, we are projecting \$2,919,486 in CCS revenue from MA, while our 2021 budget was \$3,415,964. As positions are filled, expenses and revenue will increase. Most other billing is projected to be consistent with the budget at this point.
- WIMCR projections are \$80,000 at this point, compared to a budget of \$745,000. As we complete the WIMCR report this summer, we will have a better sense of revenue projections.
- Revenue from the Congregate Sites for provided meals is \$150,811 under budget. This revenue is from both GWAAR and participant donations. The sites have been closed since March 2020, so no revenue is being claimed.
- Room and board collections are projected to be \$89,982 under budget. As we have seen fewer placements and costs, our collections for these placements have had a corresponding decrease.

Expenditures: Overall, expenses are projected to be favorable by \$2,640,240. The favorable projection in 2021, along with comparative 2020 balances, is due to the following:

Program	2021 Projected Balance	2020 Balance
Salary and Fringe	Favorable \$824,550	Favorable \$1,078,314
Child Alternate Care	Favorable \$446,819	Favorable \$923,343
Hospitals & Detox	Favorable \$321,375	Favorable \$308,135
CLTS	Unfavorable \$93,935	Unfavorable \$375,856
Operating Reserve	Favorable \$650,000	Favorable \$650,000
Community Care	Favorable \$313,270	Unfavorable \$3,903
HDM Nutrition	Unfavorable \$77,137	Unfavorable \$61,380

- **Salary expenses are projected to be under budget by \$682,536:** This is because of numerous vacant or unfilled positions, most of which are in CCS, CSP, and Management/Overhead.
- **Fringes and benefit expenses are projected to be under budget by \$142,014:** Most of this is due to health insurance, which can still be very volatile because of unfilled positions and changes in coverage.

- **Children Alternate Care expenses are projected to be under budget by \$446,819.** This projection includes Shelter and Detention costs, and also assumes revenue offsets for kinship care. We did decrease our alternate care budget in 2021 to \$1,959,575 from \$2,237,330. Our projected expenses still show a big favorable variance in foster care. Additionally, even though we do not have anyone placed in an RCC, we are projecting \$325,000 of expenses, compared to a \$550,000 budget.
- **Hospital/Detox is projected to be under budget by \$345,103 (Net basis):**

	Budget	Actual	Projection
Revenue	\$415,000	\$73,121	\$438,728
Expenditures	\$1,195,000	\$134,807	\$873,625
Net	\$(780,000)	\$(61,686)	\$(434,897)

We ended 2020 with a net balance of \$(575,157) compared to \$(912,372) in 2021.

The January 2021 State Institute bill was \$11,271. The February bill was \$20,457.

- **CLTS expenses are projected to be over budget by \$93,935:** This is consistent with CLTS revenues at this time of year, and they expected to rise throughout the year. There is always uncertainty at this point, related to the number of waiver kids that will be served. We added an additional staff this year, so we expect that number to increase.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.
- **Community Care costs are projected to be under budget by \$313,270,** because we increased our budget for client housing in the HOPE program to \$100,000 in 2021. Additionally, we have seen a reduction in the need for adult alternate care placements and CBRF costs. Finally, AODA residential costs have decreased, as well, because we have Opioid funding to offset them, as well as the change in the MA substance abuse rules.
- **HDM Nutrition Expenses are projected to be over budget by \$77,137.** Because of the pandemic, the meals sites are closed and we have seen a significant increase in delivered meals. In addition to the costs of the meals, the salary expenses in the HDM program are also projected to be over budget by \$95,144.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$165,083. We expect MA and insurance billing to continue to be strong, and we have seen a decrease in hospital and AODA residential costs.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$391,812, because of reduced alternate care costs. Some higher than anticipated costs in other programs, such as TSSF, help keep kids in-home and reduce these placement costs.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$14,201

AGING & ADRC DIVISION: Projected unfavorable balance of \$298,850, because of

- 1) Unfavorable projection of \$185,969 in the HDM program. This is because our GWAAR contract is currently capped, and our Site contract is unused. We are hopeful GWAAR will allow transfers of program revenue.
- 2) Unfavorable projection of \$78,793 in Elder Abuse. For our 2021 budget, we budgeted the APS workers would spend more time in the EMH program. We are working on that transition now. Correspondingly, the EMH program is \$76,520 under budget.
- 3) Unfavorable projection of \$53,780 in the Transportation program. We have seen an increase in rides over the past several years. Our State contract has not increased all that much. Additionally, we do not have as many MCO customers as we used to have, so that revenue is down.

ADMINISTRATIVE DIVISION: Projected unfavorable balance of \$93,518, because of COVID cost projections of \$78,364.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on February 2021 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Federal/State Operating Revenues	(433,299)	3,580,963	3,147,664	18,548,840	3,069,335	16,903,803	18,534,956	(1,631,154)
County Funding for Operations (tax levy & transfer in)	1,488,220	0	1,488,220	9,232,513	1,505,010	9,030,063	9,030,063	0
Total Resources Available	1,054,921	3,580,963	4,635,884	27,781,352	4,574,346	25,933,865	27,565,019	(1,631,153)
Total Adjusted Expenditures	3,784,361	254,288	4,038,649	25,210,278	4,731,361	26,297,981	28,758,221	2,460,240
OPERATING SURPLUS (DEFICIT)	(2,729,440)	3,326,675	597,235	2,571,074	(157,016)	(364,115)	(1,193,202)	829,087
Balance Forward from 2020-Balance Sheet Operating Reserve	1,193,202		1,193,202	1,166,829		1,193,202	1,193,202	0
NET SURPLUS (DEFICIT)	(1,536,238)	3,326,675	1,790,437	3,737,903	(157,016)	829,087	0	829,087

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	0	325,473	325,473	1,952,838	326,092	1,952,838	1,956,549	(3,711)
Children's Basic County Allocation	0	228,967	228,967	1,352,038	225,340	1,373,800	1,352,038	21,762
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	0	18,421	18,421	1,587,253	243,674	1,518,396	1,462,046	56,350
Behavioral Health Programs	0	38,964	38,964	525,663	73,416	233,786	440,497	(206,710)
Community Options Program	0	36,353	36,353	218,118	36,353	218,118	218,118	0
Aging & Disability Res Center	0	177,458	177,458	975,990	168,256	1,064,747	1,009,535	55,212
Aging/Transportation Programs	207,928	35,935	243,863	984,135	155,700	832,831	934,199	(101,368)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	1,250	169,900	171,150	727,749	115,477	692,441	692,864	(423)
IV-E Legal and Legal Rep	0	4,403	4,403	52,398	12,482	58,863	74,892	(16,029)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	0	39,894	39,894	267,823	50,787	236,141	304,723	(68,582)
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	0	456,486	456,486	1,665,257	268,720	1,567,110	1,612,321	(45,212)
Client Assistance Payments	29,297	28,861	58,159	313,139	48,942	348,951	293,653	55,298
Early Intervention	0	32,050	32,050	193,143	32,050	192,298	201,243	(8,945)
Total State & Federal Funding	238,475	1,593,166	1,831,641	10,815,545	1,757,289	10,290,321	10,552,679	(253,413)

COLLECTIONS & OTHER REVENUE

Provided Services	(882,800)	1,790,480	907,681	5,710,725	985,965	4,698,710	5,925,789	(1,227,079)
Child Alternate Care	19,153	0	19,153	172,386	28,333	114,917	170,000	(55,083)
Adult Alternate Care	36,726	0	36,726	203,653	33,333	220,358	200,000	20,358
Children's L/T Support	36,814	69,978	106,792	609,486	127,246	613,787	763,476	(149,690)
1915i Program	(6,078)	33,808	27,730	244,922	25,333	152,000	152,000	0
Donations	14,089	0	14,089	115,377	14,851	82,130	89,103	(6,973)
Cost Reimbursements	30,357	(6,469)	23,889	147,730	25,214	141,508	151,282	(9,774)

Other Revenues
Total Collections & Other

TOTAL REVENUES
EXPENDITURES

WAGES

Behavioral Health
 Children's & Families
 Community Support
 Comp Comm Services
 Economic Support
 Aging & Disability Res Center
 Aging/Transportation Programs
 Childrens L/T Support
 Early Intervention
 Management/Overhead
 Lueder Haus
 Safe & Stable Families
 Supported Emplmt
Total Wages

FRINGE BENEFITS

Social Security
 Retirement
 Health Insurance
 Other Fringe Benefits
Total Fringe Benefits

OPERATING COSTS

Staff Training
 Space Costs
 Supplies & Services
 Program Expenses
 Employee Travel
 Staff Psychiatrists & Nurse
 Birth to 3 Program Costs
 Busy Bees Preschool
 ARRA Birth to Three
 Opp. Inc. Payroll Services
 Other Operating Costs
 Year End Allocations
 Capital Outlay
Total Operating Costs

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Other Revenues	79,964	100,000	179,964	529,015	71,771	590,071	530,626	59,444
Total Collections & Other	(671,774)	1,987,798	1,316,023	7,733,294	1,312,046	6,613,481	7,982,277	(1,368,796)
TOTAL REVENUES	(433,299)	3,580,963	3,147,664	18,548,840	3,069,335	16,903,803	18,534,956	(1,622,209)
<u>EXPENDITURES</u>								
<u>WAGES</u>								
Behavioral Health	317,417	15,000	332,417	1,999,987	353,625	1,994,502	2,182,117	(187,615)
Children's & Families	318,889	20,000	338,889	1,919,414	326,094	2,033,335	2,060,264	(26,929)
Community Support	166,323	10,000	176,323	1,031,577	175,418	1,057,935	1,052,505	5,430
Comp Comm Services	262,932	0	262,932	1,678,080	312,850	1,577,593	1,971,172	(393,580)
Economic Support	218,058	0	218,058	1,318,891	225,065	1,308,346	1,350,392	(42,045)
Aging & Disability Res Center	117,863	0	117,863	516,084	90,588	582,177	543,529	38,649
Aging/Transportation Programs	86,287	0	86,287	497,258	76,178	517,721	457,068	60,653
Childrens L/T Support	75,131	10,000	85,131	450,666	89,451	510,788	537,744	(26,956)
Early Intervention	51,498	0	51,498	304,666	55,643	308,986	333,860	(24,874)
Management/Overhead	169,112	25,000	194,112	1,044,986	216,145	1,164,670	1,296,872	(132,201)
Lueder Haus	47,141	5,000	52,141	316,116	54,215	337,845	325,289	12,556
Safe & Stable Families	10,609	0	10,609	71,711	4,879	63,653	29,275	34,377
Supported Emplmt	0	0	0	0	0	0	0	0
Total Wages	1,841,258	85,000	1,926,258	11,149,436	1,980,151	11,457,550	12,140,086	(682,536)
<u>FRINGE BENEFITS</u>								
Social Security	135,059	0	135,059	817,021	148,569	810,355	891,414	(81,059)
Retirement	119,172	0	119,172	731,795	132,014	715,029	792,086	(77,057)
Health Insurance	436,448	5,000	441,448	2,309,510	440,978	2,648,685	2,645,867	2,818
Other Fringe Benefits	73,248	0	73,248	317,457	38,694	301,137	287,853	13,284
Total Fringe Benefits	763,926	5,000	768,926	4,175,783	760,255	4,475,207	4,617,220	(142,014)
<u>OPERATING COSTS</u>								
Staff Training	16,155	0	16,155	35,792	24,005	96,757	150,091	(53,334)
Space Costs	52,617	0	52,617	427,163	49,436	315,701	296,614	19,087
Supplies & Services	270,446	5,124	275,571	1,169,103	229,697	1,650,199	1,380,334	269,865
Program Expenses	22,559	0	22,559	330,533	42,873	145,033	257,238	(112,205)
Employee Travel	3,812	0	3,812	57,769	18,161	22,872	112,366	(89,494)
Staff Psychiatrists & Nurse	66,665	0	66,665	416,068	67,623	399,991	405,736	(5,745)
Birth to 3 Program Costs	30,125	10,000	40,125	175,301	41,733	240,752	250,400	(9,648)
Busy Bees Preschool	0	0	0	863	183	0	1,100	(1,100)
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	12,940	0	12,940	242,878	3,209	77,642	19,252	58,390
Year End Allocations	(16,007)	(5,124)	(21,131)	(111,284)	(10,139)	(5,440)	(17,258)	11,818
Capital Outlay	22,215	0	22,215	202,145	57,381	354,707	344,285	10,422
Total Operating Costs	481,529	10,000	491,529	2,946,331	524,162	3,298,214	3,200,159	98,055

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
<u>BOARD MEMBERS</u>								
Per Diems	550	0	550	3,960	275	3,300	1,650	1,650
Travel	0	0	0	96	41	0	246	(246)
Training	0	0	0	0	0	0	0	0
Aging Committee	0	0	0	0	0	0	0	0
Total Board Members	550	0	550	4,056	316	3,300	1,896	1,404
<u>CLIENT ASSISTANCE</u>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	1,362	0	1,362	11,217	5,035	8,174	30,207	(22,033)
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	27,738	0	27,738	124,654	20,654	166,425	123,925	42,500
Kinship & Other Client Assistance	21,929	0	21,929	125,903	19,538	131,574	117,228	14,346
Total Client Assistance	51,029	0	51,029	261,774	45,227	306,173	271,360	34,813
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	30,023	0	30,023	1,530,098	260,076	1,654,389	1,560,454	93,935
Total Medical Assistance Waivers	30,023	0	30,023	1,530,098	260,076	1,654,389	1,560,454	93,935
<u>COMMUNITY CARE</u>								
Supportive Home Care	1,421	0	1,421	42,659	6,831	8,525	40,986	(32,461)
Guardianship Services	8,433	0	8,433	50,854	11,240	50,596	67,440	(16,844)
People Ag. Domestic Abuse	3,332	0	3,332	0	6,667	40,000	40,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	5,991	0	5,991	52,625	8,000	35,948	48,000	(12,052)
Opp. Inc. Delinquency Programs	0	0	0	0	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	58,856	31,870	90,726	799,515	145,754	561,255	874,525	(313,270)
Elderly Nutrition - Congregate	0	0	0	11,161	10,716	0	64,294	(64,294)
Elderly Nutrition - Home Delivered	37,773	0	37,773	188,251	24,917	226,641	149,504	77,137
Elderly Nutrition - Other Costs	0	0	0	3,373	1,033	0	6,200	(6,200)
Total Community Care	115,806	31,870	147,676	1,148,438	215,158	922,965	1,290,948	(367,984)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	102,376	0	102,376	709,036	148,333	614,257	890,000	(275,743)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	66,995	0	66,995	193,060	48,333	371,745	290,000	81,745
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	0	0	0	221,639	91,667	325,000	550,000	(225,000)
Detention Centers	7,200	0	7,200	18,050	13,333	43,200	80,000	(36,800)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	21,156	5,270	26,426	172,202	24,929	158,554	149,575	8,979
Total Child Alternate Care	197,727	5,270	202,997	1,313,987	326,596	1,512,756	1,959,575	(446,819)
<u>HOSPITALS</u>								

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Detoxification Services	4,772	465	5,237	35,287	7,500	31,421	45,000	(13,579)
Mental Health Institutes	129,570	0	129,570	927,802	191,667	842,204	1,150,000	(307,796)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	134,342	465	134,807	963,089	199,167	873,625	1,195,000	(321,375)
HS RESERVE FUND								
Operating Reserve	0	0	0	0	108,333	0	650,000	(650,000)
OTHER CONTRACTED								
Adult Alternate Care (Non-MAW)	27,738	0	27,738	176,664	31,240	166,426	187,440	(21,014)
Family Care County Contribution	0	104,183	104,183	625,097	104,183	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	50,619	0	50,619	345,559	65,167	336,069	391,000	(54,931)
IV-E TPR	33,908	0	33,908	173,727	38,761	203,447	232,563	(29,116)
Emergency Mental Health	0	0	0	2,590	333	0	2,000	(2,000)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	33,597	12,500	46,097	230,301	46,273	303,905	277,638	26,267
Miscellaneous Services	22,310	0	22,310	161,306	25,766	158,857	154,595	4,262
Prior Year Costs	0	0	0	400	0	0	0	0
Clearview Commission	0	0	0	1,643	198	0	1,188	(1,188)
Total Other Contracted	168,171	116,683	284,854	1,717,287	311,920	1,793,802	1,871,522	(77,720)
TOTAL EXPENDITURES	3,784,361	254,288	4,038,649	25,210,278	4,731,361	26,297,981	28,758,221	(2,460,240)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health							
65000 BASIC ALLOCATION	3,350,250	4,222,664	872,414	3,827,239	4,755,596	928,357	55,943
65003 LUEDER HAUS	150,120	605,086	454,966	151,000	598,342	447,342	(7,624)
65007 EMERGENCY MENTAL HEALTH	158,601	975,673	817,072	107,000	1,000,592	893,592	76,520
65008 CRISIS INNOVATION	66,892	98,623	31,731	77,315	98,168	20,853	(10,878)
65010 HOPE (MHBG SUPPL)	0	54,128	54,128	0	100,000	100,000	45,872
65011 MENTAL HEALTH BLOCK	26,831	25,821	(1,009)	25,797	34,000	8,203	9,212
65025 COMMUNITY SUPPORT PROGRAM	686,168	1,715,664	1,029,496	705,000	1,772,914	1,067,914	38,418
65027 COMP COMM SERVICE	2,917,364	2,702,048	(215,317)	3,580,964	3,286,422	(294,542)	(79,225)
63027 FAMILY CENTERED THERAPY	0	165,585	165,585	0	178,626	178,626	13,040
65031 AODA BLOCK GRANT	109,299	109,299	0	109,299	127,790	18,491	18,491
65035 AODA BLOCK GRANT SUPPLEMENTAL	0	0	0	0	0	0	0
65032 OPIOID GRANT	0	104,145	104,145	149,786	206,855	57,069	(47,076)
65043 COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044 CCISY CRISIS GRANT	0	0	0	4,000	4,000	0	0
65063 1915i PROGRAM (CRS)	152,000	336,069	184,069	152,000	391,000	239,000	54,931
65034 WATERTOWN FOUNDATION TIC	3,078	3,078	0	0	0	0	0
66000 DONATIONS	-	6,231	6,231	0	3,689	3,689	(2,542)
Total Behavior Health	7,718,211	11,124,113	3,405,902	8,987,009	12,557,994	3,570,985	165,083

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Children & Families							
65001 CHILDREN'S BASIC ALLOCATION	1,533,818	2,517,060	983,243	1,602,038	2,794,635	1,192,597	209,355
65002 KINSHIP CARE	119,448	119,448	0	109,728	109,728	0	0
65005 YOUTH AIDS	636,938	1,390,729	753,791	633,048	1,691,507	1,058,459	304,668
65013 CHILD WELFARE COVID-19	6,045	6,045	0	0	0	0	0
63109 YOUTH JUSTICE INNOVATION	0	0	0	0	0	0	0
60683 CITIZEN'S REVIEW PANEL	0	0	0	10,000	10,000	0	0
63612 IN HOME SAFETY SERVICES	82,600	143,916	61,316	68,522	76,042	7,521	(53,795)
63112 PARENTS SUPPORTING PARENTS	105,310	102,686	(2,624)	154,830	155,738	908	3,532
65009 YA EARLY & INTENSIVE INT	46,501	202,439	155,938	46,501	201,540	155,039	(899)
65121 CHILDREN'S COP	218,118	238,215	20,097	218,118	218,118	0	(20,097)
65020 DOMESTIC ABUSE	0	40,000	40,000	0	40,000	40,000	0
65021 SAFE & STABLE FAMILIES	57,734	102,663	44,930	56,116	51,748	(4,368)	(49,298)
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040 CHILDRENS LTS WAIV-DD	1,836,043	2,237,989	401,946	1,832,153	2,186,114	353,962	(47,984)
65067 COMMUNITY RESPONSE GRANT	1,000	180,944	179,944	1,000	188,629	187,629	7,685
63111 FOSTER PARENT RETENTION	645	645	0	20,000	20,000	0	0
65068 FOSTER PARENT TRAINING	0	11,981	11,981	3,786	9,464	5,679	(6,302)
65060 IV-E CHIPS LEGAL	27,847	107,105	79,257	31,742	117,563	85,821	6,564
65070 IV-E TPR	27,116	69,529	42,412	32,300	85,000	52,700	10,288
65069 LEGAL REP: TPR	0	0	0	9,500	25,000	15,500	15,500
65079 LEGAL REP: CHIPS	3,900	26,814	22,914	1,350	5,000	3,650	(19,264)
65080 YOUTH DELINQUENCY INTAKE	0	919,961	919,961	0	899,278	899,278	(20,683)
65082 AUTISM	296,140	344,676	48,537	393,370	374,581	(18,789)	(67,326)
65175 EARLY INTERVENTION (BIRTH TO 3)	221,799	759,806	538,007	222,933	804,659	581,725	43,718
63176 B3: PARENTS AS TEACHERS	0	0	0	8,945	8,945	0	0
63175 B3: SED INNOVATION	48	48	0	54,006	54,006	0	0
65105 KINSHIP ASSESSMENTS	11,193	11,193	0	4,492	4,492	0	0
65120 COORDINATED SERVICE TEAM	60,000	66,463	6,463	60,000	97,681	37,681	31,218
63120 CST SUPPLEMENT	0	0	0	0	0	0	0
65188 BUSY BEES PRESCHOOL	0	15,932	15,932	3,000	25,533	22,533	6,601
65189 INCREDIBLE YEARS	375	45,080	44,705	0	58,233	58,233	13,529
66000 DONATIONS	327	1,942	1,615	0	26,418	26,418	24,803
Total	5,292,945	9,672,985	4,380,040	5,577,477	10,349,329	4,771,852	391,812

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Economic Support Division							
65051 INCOME MAINTENANCE	1,412,876	2,134,879	722,003	1,455,960	2,157,402	701,442	(20,561)
65053 CHILD DAY CARE ADMIN	134,286	3,912	(130,374)	137,745	6,102	(131,642)	(1,268)
65057 ENERGY PROGRAM	166,425	166,425	0	123,925	123,925	0	0
65071 CHILDREN FIRST	366	0	(366)	5,335	0	(5,335)	(4,969)
65073 FSET	8,389	0	(8,389)	8,790	0	(8,790)	(401)
65100 CLIENT ASSISTANCE	41,400	0	(41,400)	0	0	0	41,400
Total	1,763,742	2,305,217	541,474	1,731,754	2,287,430	555,675	14,201
Aging Division & ADRC							
65012 ALZHEIMERS FAM SUPP	35,750	1,902	(33,848)	33,000	33,000	0	33,848
65046 ADRC - DBS	0	182,285	182,285	0	184,977	184,977	2,693
65047 ADRC - DCS	0	122,137	122,137	0	98,879	98,879	(23,258)
65048 AGING/DISABIL RESOURCE	1,064,747	699,405	(365,342)	1,009,535	663,310	(346,225)	19,117
65075 GUARDIANSHIP PROGRAM	0	3,600	3,600	2,632	22,440	19,808	16,208
65076 STATE BENEFIT SERVICES	45,629	97,184	51,555	54,348	96,349	42,001	(9,554)
65077 ADULT PROTECTIVE SERVICES	56,827	68,078	11,251	56,827	66,677	9,850	(1,401)
65078 NSIP	43,452	43,452	0	21,782	21,782	0	0
65151 TRANSPORTATION	247,548	367,978	120,430	288,327	354,976	66,649	(53,780)
65152 IN-HOME SERVICE III-D	16,697	18,784	2,087	5,618	6,300	682	(1,405)
65154 SITE MEALS	0	0	0	150,811	158,330	7,518	7,518
65155 DELIVERED MEALS	243,867	426,278	182,411	240,578	237,020	(3,558)	(185,969)
65156 HDM COVID-19	0	0	0	0	0	0	0
65157 SENIOR COMMUNITY SERVICES	5,887	6,623	736	7,986	7,986	0	(736)
65158 ELDER ABUSE	25,025	130,363	105,338	25,025	51,570	26,545	(78,793)
65159 III-B SUPPORTIVE SERVICE	105,431	116,786	11,355	91,000	95,993	4,993	(6,362)
65163 TITLE III-E (FAMILY CAREGIVER SUPPORT)	39,749	64,463	24,714	33,000	44,749	11,749	(12,965)
65195 VEHICLE ESCROW ACCOUNT	0	8,200	8,200	0	21,357	21,357	13,157
63010 MOBILITY MANAGER	66,989	101,947	34,958	85,000	102,690	17,690	(17,268)
66000 DONATION	0	0	0	0	100	100	100
Total	1,997,599	2,459,464	461,865	2,105,469	2,268,484	163,015	(298,850)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Administrative Services Division								
	65187 UNFUNDED SERVICES	10,000	39,142	29,142	10,000	45,503	35,503	6,361
	63101 DODGE STREET HOUSE	0	5,226	5,226	0	4,000	4,000	(1,226)
	65190 MANAGEMENT	0	149,250	149,250	0	12,232	12,232	(137,018)
	65200 OVERHEAD AND TAX LEVY	9,151,368	117,712	(9,033,656)	9,153,309	260,322	(8,892,988)	140,668
	65200 Overhead Cleared	0	0	0	0	0	0	0
	65210 CAPITAL OUTLAY	0	346,507	346,507	0	322,928	322,928	(23,579)
	22101 COVID-19	0	78,364	78,364	0	0	0	(78,364)
	Balance Sheet Non Lapsing Funds	1,193,202	0	(1,193,202)	1,193,202	0	(1,193,202)	0
Total	Administrative Services Division	10,354,570	736,201	(9,618,368)	10,356,511	644,984	(9,711,527)	(93,159)
Human Services Reserve Fund								
	63001 Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		27,127,067	26,297,981	(829,087)	28,758,221	28,758,221	(0)	829,087

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-21					
Foster Care	51	1,574	\$60,819	\$39	\$1,193
Group Home	3	93	\$31,017	\$334	\$10,339
Kinship Care	39	1,158	\$9,488	\$8	\$243
Subsidized Guardianship	17	527	\$7,233	\$14	\$425
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2021	110	3352	\$ 108,557	\$32	\$987
	2021 YTD Avg. per Month		\$108,557		
	2020 YTD Avg. per Month (thru January 2020)		\$168,696		
February-21					
Foster Care	55	1,534	\$55,561	\$36	\$1,010
Group Home**	3	74	\$35,979	\$486	\$11,993
Kinship Care	43	1,259	\$10,420	\$8	\$242
Subsidized Guardianship	17	493	\$8,145	\$17	\$479
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2021	118	3360	\$110,104	\$33	\$933
<i>** \$6,045 of these costs are additional COVID-19 costs that are offset with State funding</i>					
	2021 YTD Avg. per Month		\$109,331		
	2021 YTD Avg. per Month w/out Additional COVID Costs		\$106,308		
	2020 YTD Avg. per Month (thru February 2020)		\$163,960		
	Projected 2021 Cost		\$1,275,697		
	2021 Budget		\$1,839,728		
	<i>(includes kinship not detention/shelter)</i>				

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	9	February 2021	\$4,772	9
Matt Talbot Recovery	0	February 2021	\$0	0
Nova Counseling	0	February 2021	\$0	0
Lutheran Social Services	0	February 2021	\$0	0
Hope Haven	2	February 2021	\$1,389	22
Friends of Women	1	February 2021	\$7,440	41
Meta House, Inc	1	February 2021	\$4,700	20
Blandine House	0	February 2021	\$0	0
All - February 2021	13	2021 total through February	\$18,301	92
All - February 2020	17	2020 total through February	\$41,458	138

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$2,692	\$10,466
February	\$2,080	\$3,063
March - estimated	\$3,430	\$9,594
April		
May		
June		
July		
August		
September		
October		
November		
December		



Jefferson County, WI
1541 Annex Rd.
Jefferson, WI 53549-9655
Attn: Brian Bellford

March 17, 2021

Jefferson Health & Human Services:

On behalf of New Beginnings we want to let you know that the first installment of the grant has arrived and we are very grateful.

Although we still have our Whitewater office, we are also operating out of our new (to us) building on Church Street in Elkhorn. We are so excited to be able to finally take advantage of the building that was donated to us! The office space fits us so much better and we are looking down the road to a time when we'll be able to start working on a few temporary emergency housing apartments. These will be reserved for those fleeing from an emergency abusive situation.

New Beginnings APFV is recognized as a 501(c)(3) non-profit organization. We partner with nearly 20 municipalities and many other local organizations in Walworth and Jefferson Counties to ensure our clients have as much support as is available.

We thank you for the \$3332.00 in grant money (check # 4759073) dated 3-15-2021 and we want to express how very appreciative we are.

2020 was such a hard year for so many in so many ways but we are optimistically looking toward helping our clients heal and to go forward with a brighter future in 2021.

Sincerely,

A handwritten signature in cursive script that reads "Suzi Schoenhof".

Suzi Schoenhof
Executive Director

As required by law, this letter confirms that no goods or services were provided to you by New Beginnings APFV (The Association for the Prevention of Family Violence, Inc.) in consideration for your contribution. Please retain this letter for your tax records. NBAPFV is a registered 501(c)3 non-profit corporation, Wisconsin Certificate of Exempt Status (CES) No. 030334.